



Sleepover 2018

Vital Information Package

Your Sleepover consists of the following

- Admission to the Ontario Science Centre for the evening and the following day.
- A special screening of the new IMAX® film **Amazon Adventures** at the Shoppers Drug Mart® OMNIMAX® Theatre.
- A private, **Wild Science** themed live presentation in our Imperial Oil Auditorium.
- Exclusive after-hours access to Ontario Science Centre exhibits and displays.
- Fun, themed activities, the exploration of hundreds of interactive experiences & a DJ / PJ dance party.
- Complimentary souvenir Sleepover Crest for each child.
- Complimentary parking.
- An evening snack and morning continental breakfast to keep everyone fueled for fun.
- Sleeping at the Science Centre!

During the event

- You must stay together as a group at all times.
- All Sleepover participants will be given a Sleepover wristband to wear throughout the event.
- Adult Chaperones: You should be close enough to your group to be able to **see** and **speak to** your child / youth participants at all times.
- Do not change in the exhibit halls at bedtime because there are surveillance cameras!
- Do not exit the Ontario Science Centre at any time during the night because the doors will lock behind you.
- One set of doors will be kept unlocked for adults who wish to go outside for a "Fresh Air Break" **up until midnight only**.
- Shoes must be worn at all times while walking throughout the Ontario Science Centre. We do not recommend sandals or crocs.
- Complimentary coffee and tea are available for adults in the Valley Restaurant on Level 6 until approximately midnight or while quantities last.
- KidSpark on Level 4 is for children aged 8 and under. No food or drinks in these exhibit halls please.
- Help us keep the Ontario Science Centre as clean as possible. Please use garbage and recycling bins located throughout the Centre.

Purchase your souvenir T-shirt during Check-in

- Available from 6 to 7 p.m. only.
- T-shirts are \$20 each.
- Sizes range from child small to adult XL. Sample sizes are available.



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Sleeping Area and Safety Orientation

Our Recreational Program Assistants (RPAs) will point out important information about your specific sleeping area including the following:

- Your assigned sleeping area.
- Proximity to the closest washrooms, Sleepover Information Table, Valley Restaurant and “fresh air” doors.
- All emergency exits in the area.
- Emergency lights that will not turn off during the night and under which you should not set up your sleeping bag.

Bedtime

- Lights will begin to shut off at midnight for bedtime.
- Some lights and exhibits shut off automatically, while others need to be turned off by our staff. Please be patient as the shut off process may take up to 60 minutes to complete.
- Please be considerate of those sleeping around you.

Morning

- Lights and exhibits will begin to turn on again at 6:45 a.m.
- Please attend breakfast at your scheduled time - refer to your itinerary for scheduled breakfast times between 7:00 and 8:15 a.m.
- Everyone must be packed up and in the Lobby on Level 2 (check-in area) by 9:00 a.m.
- If you wish to store your baggage on Sunday morning, please speak to the Supervisor in the Lobby between 8:30 and 9:00 a.m.
- Sleepover wristbands must be worn to gain re-entry into the Science Centre at 10:00 a.m.

Badges

Girl Guides of Canada and Scouts Canada Groups will work toward the following badges by participating in the Sleepover:

- Scouts – Scout Science
- Cubs – Cub Scout Science
- Beavers – Scientific Beaver
- Guides – Science Badge
- Brownies - Key to STEM Special Interest
- Sparks – Exploring and Experimenting



Sleepover 2018

What to Expect

How do I Increase our Numbers?

Requests for increases to your participant numbers will be accepted **up to the Wednesday before** your Sleepover and is subject to availability.

1. Call the Recreational Programs Office at 416-696-3256.
2. Provide your reference number and the number of infants, children, youths and / or adults you wish to add.
3. Provide a credit card number with expiry date.

Please Note: Sleepover spaces are limited and allotted on a first come / first served basis based on receipt of payment.

How do I Decrease our Numbers?

Requests for decreases to your participant numbers will be accepted with full refund, **up to 16 days prior** to the date of your Sleepover. As there are no refunds less than 16 days prior to your Sleepover, we recommend that you find substitute participants for your unallocated spaces.

1. Call the Recreational Programs Office at 416-696-3256.
2. Provide your reference number and the number of infants, children, youths and / or adults no longer attending.
3. If your decrease in numbers qualifies for a refund according to the Cancellation / Refund policy, the amount owing will be refunded to the credit card on file for your booking.

What is the Cancellation / Refund Policy?

Cancellations are processed according to the schedule below:

16 days or more prior to your confirmed Sleepover date = **100% Refund**
(less the \$64 administration fee in the case of full group cancellation)

15 days or less prior to your confirmed Sleepover date = **No Refund**

Refunds are made payable only to the group, care of the group's organizer. We reserve the right to cancel any Sleepover with a full refund.

How do I pay?

We accept AMEX, Visa and MasterCard only. Full payment is required upon booking.



When Should We Arrive?

Check-in for your Sleepover is from **6:00 to 6:45 p.m.** The **program starts at 7:00 p.m.** The Ontario Science Centre closes to the public at 8 p.m.

You and your group members should park in the **South parking lot** (see map). **Entrance to the South Parking lot is located at the south end of the lot, accessed from the Service Road.** Enter with your baggage through the "IBM School and Tour Group Entrance", which is between the South Parking Lot and the Main Entrance.

When Will the Sleepover End?

The program will end at 9:00 a.m. Sunday morning. Parents picking up children on Sunday morning can park in the North lot and enter the Ontario Science Centre through the Main Entrance. Check-out takes place in the Main Lobby.

What If I Want to Visit the Science Centre the Next Day?

Great! Admission to the Science Centre the following day is included in your Sleepover package. Storage for Sleepover baggage can be arranged for you. **There is a one-hour period from 9:00 to 10:00 a.m. when Exhibit Halls are closed for maintenance.** You can reenter the Exhibit Halls at 10 a.m. when the Science Centre opens to the public by showing your Sleepover wristband. You're welcome to wait inside in the Main Lobby of the Science Centre until that time. You may also choose to visit the Lobby Cafe which opens at 9:00 a.m..

What Should We Bring?

- A non-breakable water bottle
- Essential toiletry items. There are no shower facilities available.
- Sleeping bag and pillow, or equivalent
- Foam pad and pillow. You'll be sleeping on the floor, most areas are not carpeted.
- A comfortable change of clothes to sleep in (e.g. sweat shirt and sweat pants or pajamas - nightgowns are not recommended as temperatures vary between halls)

Please try to **pack lightly as you need to carry all your own baggage** to and from your sleeping area. We recommend wheeled luggage. Please do not bring valuables such as portable computers, music players, expensive cameras or large amounts of money. **The Ontario Science Centre is not responsible for lost belongings.**



What Kind of Food is Provided?

Dinner is not provided with your Sleepover. Please have your dinner before arriving for check-in, or bring dinner with you to eat in the Lobby before the program begins.

Evening Snack (after 8:45 p.m.)

Juice / Tea and Coffee (for adults)

Pizza Slice (cheese or pepperoni)

Carrots and Dip

Breakfast Box (7 a.m. - 8:15 a.m.)

Juice / Tea and Coffee (for adults)

Cold Cereal with Milk

Whole Fruit (banana)

Mini muffin

Yogurt

Menu is subject to change. Anyone with a food allergy or dietary restriction should bring a substitute. Vending machines are available to supplement our menu.

Those who plan to bring additional food to satisfy larger appetites are asked to not bring food items that contain nuts or nut products or that require refrigeration.

N.B. Due to the public nature of the Ontario Science Centre, we cannot guarantee a nut-free environment.

About the Evening Program

Ontario Science Centre Sleepover Staff will present a program that is designed to keep all participants active and entertained until bedtime.

During your Sleepover you will:

- get a Sleeping Area and Safety Orientation
- see an IMAX® Film
- see the a Wild Science themed Show
- have exclusive access to our Exhibit Halls and displays
- cap off the evening with a DJ / PJ dance party



Sleepover Souvenirs

Child participants receive a complimentary Science Centre Sleepover crest.

T-shirts are available for \$20* each (includes taxes - cash, credit card or debit payment only). Sleepover T-shirts will be on sale, between 6:00 and 7:30 p.m., on the night of your event.

**Prices are subject to change without notice.*

Souvenir Sleepover Crests can be picked up by one adult from your group at the Sleepover Information Table on Level 6, throughout the evening.

Sleepover Staff

Ontario Science Centre Sleepover Staff are present the entire evening to attend to the needs of participants. They are "on-duty" for the entire event.

Security

The Ontario Science Centre is equipped with video surveillance indoors and outdoors. Sleepover Staff and Security Officers remain in the building overnight.

- An Emergency Procedures review is part of the orientation provided to each group.
- All Sleepover Staff are trained in First Aid and CPR and CPR-C.
- The building is equipped with two first aid rooms.
- Ontario Science Centre Staff cannot provide any medications or remedies for upset stomach, headaches, etc.
- Parking lots are monitored by security cameras on a 24-hour basis.

Emergency Contact on the Night of the Sleepover

If a Sleepover participant should need to be contacted in the event of an emergency, they can be reached by calling Ontario Science Centre Security at 416-696-3194. Please make sure that all parents / guardians not attending the Sleepover know their child's Group's name and Group Leader's full name.

Responsibilities of Attending Adults

Please ensure that all attending adults have read the "Responsibilities of Squad and Group Leaders and Emergency Procedures" document. ***All attending adults must also sign the "Adult Participant List", before arriving at the Science Centre, stating that they have read and understood their responsibilities during the Sleepover event.***



More Information

- Washrooms are available for changing.
- There are no shower facilities available.
- Proper walking shoes are recommended as you will be walking throughout the Centre during the evening.
- Various food and beverage items are available in the Centre's vending machines which accept bills and coins.
- **Emergency lights remain on at all times in Exhibit Halls during the night.** Those who are unable to sleep in conditions other than absolute darkness may want to bring an eye cover.
- Past participants have found it useful to bring a colourful arm band, bandanna, shirt or hat in order to distinguish members of their group more easily.
- If your group is staying the next day, you may want to plan an activity to do outside or in our lobby from 9:00 to 10:00 a.m. when the Exhibit Halls are closed for maintenance.
- Temperatures may vary between Exhibit Halls. We recommend dressing in layers.

SAMPLE AGENDA*

Time	Activity
6:00 – 6:45 p.m.	Check-In
7:00 – 9:00 p.m.	Exclusive IMAX Film & Wild Science themed show
9:00 - 9:30 p.m.	Sleeping Area Orientation
9:30 – 11:00 p.m.	Exhibit Exploration and Snack (8:45-10:45 p.m.)
11:00 - 1:30 p.m.	DJ / PJ Dance Party
12:00 a.m.	Bedtime - Lights Out!
6:45 – 7:00 a.m.	Wake Up
7 :00- 8:15 a.m.	Rise and Shine stretching – Animal Yoga! Scheduled Breakfast Times
7:30 - 8:30 a.m.	MORE Exhibit Exploration time
9:00 a.m.	Sleepover Program Ends
10:00 a.m.	Science Centre Re-Opens

Sleepover dates, agenda, film and program contents are subject to change without notice.



Responsibilities of Squad and Group Leaders

For everyone's safety, the Ontario Science Centre Fire Safety Plan states that all participants must be organized into Squads and Groups and stay together at all times during their stay. A **Squad** is a group of eight participants or less who report to one Squad Leader. At least one attending adult (19 years of age and over) must be assigned to each Squad as a **Squad Leader**. A **Group** is made up of one or more Squads. Each of the Squad Leaders reports to a common Group Leader. The Group Leader will report to the on-duty Staff at the Ontario Science Centre. The adult who registered the participants is automatically considered to be the **Group Leader**.

In general, as a **Squad Leader**, you must:

- Be able to see and speak to all members of your Squad at all times. Direct your Squad members to remain within your sight at all times.
- Read, understand and be prepared to implement, if necessary, the Fire Safety Emergency Procedures as explained during orientation and as described in the Emergency Procedures.
- Seek first aid as necessary from Sleepover Staff or Security
- Ensure that you understand the program schedule and that your Squad arrives at scheduled events on time.
- Ensure that your Squad is supervised during sleep time maintaining at least a one metre corridor to all exits.
- Ensure that all the participants assigned to you are accounted for upon departure.

Group Leader: In addition to the Squad Leader responsibilities listed above, it is also the responsibility of the Group Leader to have completed the forms for the emergency contact number for each infant, child, youth and adult participating in the Sleepover.

Please note: If your group consists of only one Squad, then the Squad Leader and Group Leader can be the same person.



Emergency Procedures for Squad Leaders During Sleeping Hours

If you hear the intermittent (slow) fire alarm signal:

- Gather your Squad together and allow them time to get warm outer garments and proceed to the nearest exit as a group.
- Report to your Group Leader whether your Squad is all present and accounted for, and stand by to exit the building if the alarm becomes a continuous (fast) signal.

If you hear the continuous (fast) fire alarm signal:

- Gather your Squad together, get warm outer garments if nearby and leave the building via the nearest exit.
- Report to your Group Leader that your Squad is all present and accounted for.

N.B. No personal belongings, sleeping bags or backpacks are to be taken with you in the event of an evacuation.

Emergency Procedures for Group Leaders During Sleeping Hours

If you hear the fire alarm:

- Proceed to the closest exit, check off each Squad in your group as they exit, report any Squad members that have been reported to you as missing to Ontario Science Centre Staff immediately.
 - If the signal is intermittent (slow), the above procedures can be carried out inside the exit.
 - If the signal is continuous (fast), leave the building and conduct this poll of your group at a safe outdoor location.

The Ontario Science Centre, its trustees, officers, directors, employees, agents and independent contractors shall not be liable for any injury to Sleepover participants or loss or damage to the participants' personal property arising from, or in any way resulting from, participants' participation in the Sleepover activities.



Child and Youth Participant List Confirmation # _____

Bring this form on the day of your event

For security and safety purposes, the Ontario Science Centre requests you keep a complete list of all infant, child and youth participants and an emergency contact phone number for each.

Have this form with you the day of your event.

Infant / Child / Youth

- | | |
|------------------------------------|--------------------------------|
| 1. Name : _____
(First / Last) | Emergency Phone #: (____)_____ |
| 2. Name : _____
(First / Last) | Emergency Phone #: (____)_____ |
| 3. Name : _____
(First / Last) | Emergency Phone #: (____)_____ |
| 4. Name : _____
(First / Last) | Emergency Phone #: (____)_____ |
| 5. Name : _____
(First / Last) | Emergency Phone #: (____)_____ |
| 6. Name : _____
(First / Last) | Emergency Phone #: (____)_____ |
| 7. Name : _____
(First / Last) | Emergency Phone #: (____)_____ |
| 8. Name : _____
(First / Last) | Emergency Phone #: (____)_____ |
| 9. Name : _____
(First / Last) | Emergency Phone #: (____)_____ |
| 10. Name : _____
(First / Last) | Emergency Phone #: (____)_____ |
| 11. Name : _____
(First / Last) | Emergency Phone #: (____)_____ |
| 12. Name : _____
(First / Last) | Emergency Phone #: (____)_____ |
| 13. Name : _____
(First / Last) | Emergency Phone #: (____)_____ |
| 14. Name : _____
(First / Last) | Emergency Phone #: (____)_____ |
| 15. Name : _____
(First / Last) | Emergency Phone #: (____)_____ |
| 16. Name : _____
(First / Last) | Emergency Phone #: (____)_____ |

Note: Events for Girl Guides of Canada groups are for females only. Male chaperones and / or participants cannot attend these events.



Adult Participant List (cont.) Confirmation # _____

Bring this form on the day of your event

For security and safety purposes, the Ontario Science Centre requests you keep a complete list of all adult participants and an emergency contact phone number for each. All attending adults must sign below to confirm that they have read and understand the Responsibilities of Squad and Group Leaders and Emergency Procedures.

Note: Events for Girl Guides of Canada groups are for females only. Male chaperones and / or participants cannot attend these events.

Leader

Name: _____
(First / Last)

Cell Phone # : (_____) _____
(contact # for you in the Ontario Science Centre during the Sleepover)

Emergency Phone #: (_____) _____

Signature: _____ Emergency Contact: _____

I have read and understand the Responsibilities of Squad and Group Leaders and Emergency Procedures.

Adults

1) Name: _____ Emergency Phone #: (_____) _____ - _____
(First / Last)

Signature: _____ Emergency Contact: _____

I have read and understand the Responsibilities of Squad and Group Leaders and Emergency Procedures.

2) Name: _____ Emergency Phone #: (_____) _____ - _____
(First / Last)

Signature: _____ Emergency Contact: _____

I have read and understand the Responsibilities of Squad and Group Leaders and Emergency Procedures.



Adult Participant List (cont.) Confirmation # _____

3) Name: _____ Emergency Phone #: (____)____-_____
(First / Last)

Signature: _____ Emergency Contact: _____

I have read and understand the Responsibilities of Squad and Group Leaders and Emergency Procedures.

4) Name: _____ Emergency Phone #: (____)____-_____
(First / Last)

Signature: _____ Emergency Contact: _____

I have read and understand the Responsibilities of Squad and Group Leaders and Emergency Procedures.

5) Name: _____ Emergency Phone #: (____)____-_____
(First / Last)

Signature: _____ Emergency Contact: _____

I have read and understand the Responsibilities of Squad and Group Leaders and Emergency Procedures.



Taking Public Transit?

Take the Yonge / University / Spadina subway line (Line 1) to Eglinton station and transfer to the Eglinton East bus #34. Get off at Don Mills Road.

Or, take the Bloor-Danforth subway line (Line 2) to Pape station and transfer to the Don Mills bus #25 or the #185 Express. Get off at St. Dennis Drive, right in front of the Science Centre.



Driving Here?

If you're coming from downtown Toronto, take the Don Valley Parkway northbound until Don Mills Road north and then follow the signs.

If you're coming from elsewhere, take Highway 401 or 404 until you reach the Don Valley Parkway south. Continue southbound until Wynford Drive, then head west and follow the signs.

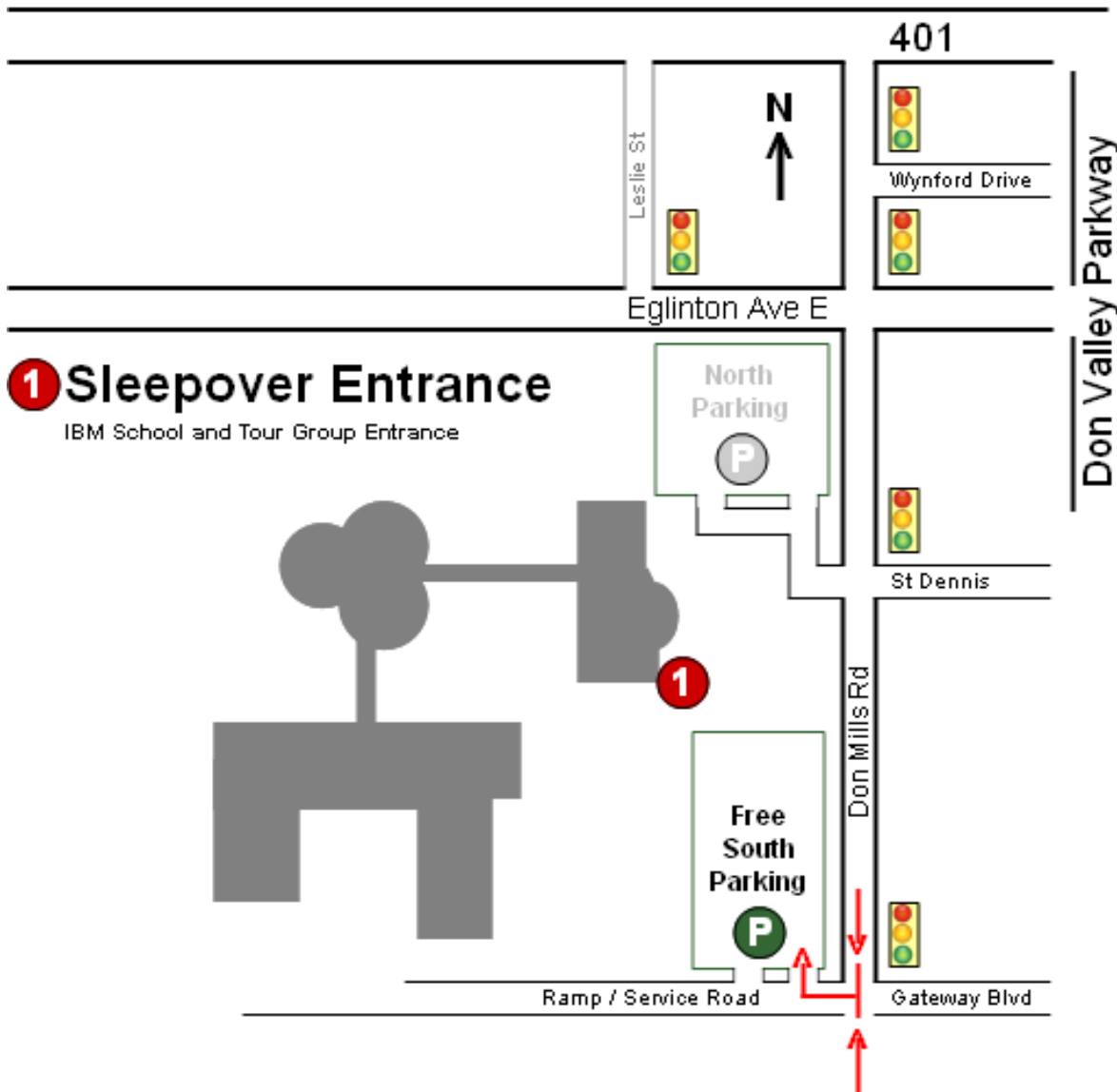
For the most up-to-date information about road closures and construction disruptions, please visit:

www.toronto.ca/roadrestrictions

[www.twitter.com/TO_MainRoads](https://twitter.com/TO_MainRoads)



Entrance and Parking Map



FREE PARKING

Please park in the **South** parking lot if staying overnight and / or dropping off participants. The entrance to this lot is located at the south end of the Ontario Science Centre property and is accessed from the Service Road.

Parent coming to the Ontario Science Centre to pick-up participants on Sunday morning, should use the **North** Parking Lot.